


Republic of the Philippines  
CITY GOVERNMENT OF ALAMINOS  
Request for Publication of Vacant Position

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the vacant positions, which are authorized to be filled, at the City Government of Alaminos in the CSC website:

  
**EMIELOU E. GELLADO, Ed.D.**  
CGDH 1 (CHRMO)/OIC- City Administrator  
Date: August 8, 2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency	
1	Senior Agriculturist	2024-394	18/1	39,716.00	Bachelor's degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology, and Veterinary Medicine	8 hours of relevant training	2 years of relevant experience	Relevant RA1080	Integrity Resiliency Innovation Spirituality Excellence	City Agriculture Office
2	Assistant City Treasurer	2024-251	23/1	68,003.00	Bachelor's degree preferably in commerce, public administration or law	None required	3 years experience in treasury or accounting service	First Grade or its equivalent	Integrity Resiliency Innovation Spirituality Excellence	City Treasurer's Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **August 23, 2024**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license
4. Photocopy of Transcript of Records.
5. Training Certificates
6. Certificate of Work Experience
7. Certificate of Awards & Recognitions from School, Work, or other Agencies/Organizations
8. Certificate of Membership or Participation to NGO Activities

**NOTE:**

All applicants may apply regardless of race, age, color, physical appearance, ancestry, ethnicity, national origin, cultural mores, political affiliations or opinions, sex, religion or belief, marital status, parental roles, sexual orientation, genetic information or disability

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**EMIELOU E. GELLADO, Ed. D.**  
CGDH 1 (CHRMO)/OIC-City Administrator  
Poblacion, Alaminos City, Pangasinan  
[alaminoschrmp@gmail.com](mailto:alaminoschrmp@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**